



Butte College Professional Development Flex Workshops and Staff Activities August 8 - 19, 2011

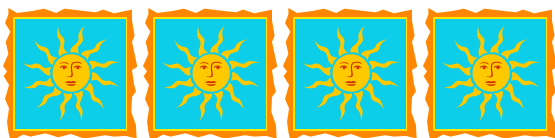
Pre-Flex Activities Begin: August 8
Fall Flex Days: August 11, 12, 15, 16, 18, 19
Fall Semester Institute Day: Wednesday, August 17
Spring Semester Begins: August 22, 2011 Revised: 8-18-11

Workshops Begin in Early August

Professional Development welcomes you back for the Fall 2011 semester. This Flex booklet provides information regarding the August workshops, upcoming semester events and information about various professional development programs. We encourage you to explore the numerous offerings and take advantage of these opportunities.

- The official calendar start of Faculty Flex Week is Thursday, August 11th. The activities shown in this booklet are opportunities for Flex credit, with the exception of Institute Day Activities which is required for full-time faculty.
- Activities presented during the five Flex days, August 11th – 19th, provide opportunities for full-time and associate faculty to gather Flex credit hours to fulfill their Flex obligation. All college employees are invited to attend and participate.

The Professional Development Program is located in the Center for Excellence (Library 210). The Program’s assistant, Magian Smith, can be reached at (530) 895-2854. Carol Stanley-Hall, Physical Education faculty member, is serving as Faculty Professional Development Coordinator. Ruth Ann Hansen is the Classified Professional Development Coordinator and Jack Lemley the Management/Supervisory/Confidential (MSC) Coordinator. David Danielson provides the administrative leadership.



Year-round Activities

Year-round activities provide professional development and personal growth opportunities for Butte College employees. Although some workshops are designed for specific audiences, most workshops are open to all college employees.

Appreciating Expertise, Creativity & Effort

Many members of the Butte College community will make presentations this August. Their expertise, creativity, and effort are rewarded by your participation in their workshops. Please plan to attend and to earn your Flex hours. By participating in the August Flex Days, you say “thank you” to our volunteers. Their continued willingness to share with us is vital for the continuation of Professional Development.

**Professional Development
Calendar, Flex Booklet & Forms
available at our website:**

Butte College Home page
Departments/Programs/Services
Professional Development

Also accessible from MyBC
Groups and Committees
Professional Development – Faculty

The goal of the websites is to keep you informed and to be sustainable in our effort to provide information and share opportunities.

Updates and revisions to the August workshops will be reflected in **RED** in the August 2011 Calendar at a Glance and the Flex Booklet posted on the sites above.

Butte College Core Values

Students First
Excellence
Respect
Diversity in Community
Communication
Accountability
Sustainability



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Flex Calendar Basics



Pre-Flex Activities

Monday, August 8, 2011

Great Teachers

Aug. 8 - 10, Flex #1000

Location: Lake Oroville Golf & Event Center.

Tony Wren - 18 hours Flex

Three-day seminar attended by faculty and administrators with discussion focused on teaching and learning as well as instructional issues at the college. Pre-registration is required.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*

Tuesday, August 9

Wednesday, August 10

The Culture of Safety – Flex # 305

10am – 11am SSG-102

Phil Clark, Keenan and Associates

This training is a modified version of the Safety ‘Smorgy’ Training and will provide information on IIPP (Injury Illness Prevention Plan), proper lifting techniques, minimizing slip and fall injuries, and managing stress. All employees should attend. Please RSVP in advance to Professional Development at x2543.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*
4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*
5. *Modeling Sustainability*

Associate Faculty Orientation & Updates – Flex # 7

5pm – 7:30pm Chico Center (CHC) Rm. 108

Gail Peters and Penny Lillie

This session is developed primarily for new associate faculty. All associate faculty are welcome and can benefit from the workshop. Don’t miss a wonderful opportunity to gain critical information that can decrease new instructor stress! Your faculty colleagues will answer questions about your first semester at Butte College and provide information about record keeping, rosters, grades, and so on.

Strategic Initiative:

1. *Inspiring Passion through Collaboration*

The All Faculty Kick-Off Social will be held Friday, August 26th. More info available at the All Faculty Meeting, Wednesday, August 17th.

STEPS TO GET TO PRO DEV ON MYBC

- 1) Log on to MyBC as you would to retrieve class rosters
- 2) Go to the Groups/Committees drop down menu
- 3) Select Professional Development - Faculty
- 4) Click on the Faculty Flex Workshop or the Calendar At A Glance Box
- 5) That will show you the entire booklet. **Revisions will be in red.**

Flex – Day 1

Thursday, August 11

Chair’s Retreat – Flex # 22

8:30am – 5pm CHC 116

Stacey Bartlett

Department Chairs & Coordinators will meet for the day to prepare for the academic year.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*
4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*



New Full-time Faculty Orientation – Flex # 5

9am – 3pm CAS/LRC 223

Suzanne Gripenstraw & Laura Rapozo-Davis

Newly hired full-time faculty will meet with New Faculty Orientation leaders for an extended tour of the campus, lunch and discussion of issues pertinent to newly hired full-time faculty.

Strategic Initiative:

1. *Inspiring Passion through Collaboration*

Stimulating Critical Thinking in the Classroom

Flex # 100

9:30am – 10:50am MC 243

Shaaron Vogel

We want our students to be good critical thinkers but how do we get them there? Critical thinking can be fun, intriguing, and provide a lifetime of “ahas”. Creating high-thinking opportunities can be easier than you think and make the classroom come alive. This will be a time to share your ideas and techniques and also hear about a few more to add to your tool bag.

Strategic Initiatives:

2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*
4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*



Forklift Training & Certification – Flex # 306
10am – 4pm ARTS 170

Facilities Planning & Management

This training is required for any employees that operate a forklift during the course of employment. This training will include both classroom and skills portion.

Please RSVP in advance to Professional Development at x2543. Limited seating (10).

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
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5. *Modeling Sustainability*



Seven Best Practices for Student Success

Flex # 101 - CANCELLED

11am – 12:20pm MC 244

Dawn McConnell

We will be going over “workshop to classroom” instructional strategies to enhance student self-directed reading comprehension of texts and course materials. This workshop is specifically targeted for instructors in 1) Academic Transfer (Sciences, math, business, social and behavior sciences, humanities) 2) Career / Tech.

With just a few adjustments to your instructional sequence you will see students learn to monitor their own study and reading of course materials. “Best Practices” puts an emphasis on student success by “scaffolding” the learning process. The workshop will cover how to incorporate pre-, post- and during reading techniques into your instructional bag of tricks.

Increased student efficacy in reading is the goal here!

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
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4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*

Navigating MyBC – Flex # 403

11am – 12:20pm TTC/CFE

TBA

Want to get the most out of MyBC? Don't know where you find your pay advices or leave summary? Need to connect your email? Come to our MyBC Q&A session to discover the answers and so much more!

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
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5. *Modeling Sustainability*

Update Your PowerPoint Skills – All Levels

Welcome!– Flex # 400

12:30pm – 1:50pm TTC/CFE

Sharon Ewing

I will do a quick review of the basics, assessing what you are looking for, and move into assisting you. I can tailor the workshop to incorporate your needs to include movies and sound, links to websites or external documents, and how to make the presentation a web page.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
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4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*
5. *Modeling Sustainability*

Overview of the Flex Calendar Program - Title 5 Regulations – Flex # 700

12:30pm – 1:50pm CFE

Carol Stanley-Hall

As Coordinator of the Faculty Professional Development Program and the Flexible Calendar Program, Carol will review the Title 5 language which allowed for Flexible Calendars state wide beginning in 1982-83. The numerous options available to meet the expectation of professional development, in lieu of classroom days, will be reviewed.

Strategic Initiative:

4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*



The Spill – Deep Water Horizon Explosion in the Gulf – Flex # 102

2pm – 3:30pm (CHC 108)

Thomas Masterson

Long before the Deepwater Horizon explosion in the Gulf, BP was widely viewed as a company that valued deal-making and savvy marketing over safety, a "serial environmental criminal" that left behind a long trail of problems--deadly accidents, disastrous spills, countless safety violations--which many now believe should have triggered action by federal regulators. Could the spill have been prevented? Through interviews with current and former employees and executives, government regulators, and safety experts, FRONTLINE correspondent Martin Smith joins with the investigative non-profit ProPublica to examine the trail that led to the disaster in the Gulf. From BP's vast oil fields in Alaska to its refineries in Texas and its trading rooms in New York and London, the film raises new questions about whether BP's corporate culture will finally be forced to change.

Strategic Initiatives:

3. *Valuing a Culture of Learning*
5. *Modeling Sustainability*



Flex Day 2

Friday, August 12

TMI Symposium - New Tools for a New Era *Technology Mediated Instruction (TMI)* Flex# 250 8:30am – 3pm LRC 1st Floor

David Danielson, Dave Stephens, Chris Palmarini & Dan Barnett.

Please join TMI and your faculty colleagues as we focus on the new features, tools, and strategies for using Blackboard 9 to best serve our students. As with past Symposium events, an emphasis will be placed on faculty sharing their experiences and best practices. With the recent upgrade to Bb 9, there is much to share and learn! TMI staff will also present on the subject of assessing appropriate levels of Bb usage for our campus' diverse student population. All Faculty Invited. <http://www.butte.edu/tmi/events.html>
Also, may contact Jane Alt for more information at 530-879-4077; altja@butte.edu

Visit a Sustainable Home – Flex # 103.5 3pm – 5pm. **CANCELLED**

Tip Wilmarth

Meet at the Center for Excellence at 3pm to carpool over to Tip's home for a tour of his "off the grid" sustainable home.

Please RSVP to Magian Smith at smithma@butte.edu.
Limited to the first 25.

Strategic Initiatives:

3. Valuing a Culture of Learning
5. Modeling Sustainability

Flex Day 3

Monday, August 15

Coffee's On Us – Flex # 701 7:30am – 9:20am Center for Excellence

Carol Stanley-Hall, Jack Lemley, Ruth Ann Hansen, David Danielson, and Magian Smith

Start the semester off right! Drop by the Center for Excellence (CFE) for coffee and conversation.

Strategic Initiative:

1. Inspiring Passion through Collaboration



Farm and Wildlife Refuge Walkabout – Flex # 505 8am – 9:20am Center for Excellence

Deb Conway – **Rescheduled to Fri. Aug. 19th, 8 – 9:20am.**

We will take a hike around the farm and refuge. You will learn about our fruit orchard, riparian restoration project featuring goats, farm fields and get familiar with the wildlife refuge and what student projects are occurring. Be sure to wear walking shoes (no open-toed shoes) and to bring drinking water.

Strategic Initiatives:

1. Inspiring Passion through Collaboration
5. Modeling Sustainability

Creative Teaching Strategies for the Millennial Generation – Flex #103

9am – 4pm

Location: Enloe Conference Center, Rm. 102

Michelle Deck

Seeking new and creative ideas to breathe new life into some tired content? This program is full of the latest and greatest ways to engage and involve learners when teaching critical content in fun and creative ways. In this session, examine what is of value and importance to millennial learners and how those values can sometimes be in conflict with those who are of older generations. Gain a deeper understanding of how this generation reacts to differing situations. Learn the 7 things that members of the Millennial Generation want from those who teach and manage them. Lunch Provided.

About Michelle Deck, RN, Med, BSN, LCCE, FACCE:

Michele Deck, an internationally renowned presenter, author, and educator is the co-founder, President and Chief Executive Officer of G.A.M.E.S., a company that provides seminars for any organization, specializing in adult learning and interactive teaching methods. She is also CEO of Tool Thyme for Trainers, a company she founded that supplies the most innovative and creative presentation tools available to educators worldwide. Michele is known for her innovative teaching methods in the field of health care education and training. Space is limited to 60 people. Please RSVP to 879-9049 or OldTr@Butte.edu.

Strategic Initiatives:

1. Inspiring Passion through Collaboration
2. Focusing on Student Success

Club Advisors' Meeting and Breakfast – Flex # 200 9:30am – 11am SS-F **New Time & Location**

Kelly Munson and Yvette Zuniga

Join advisors from all the clubs to network and get important club updates. This meeting is strongly recommended for all club advisors. Please RSVP to **Kelly Munson at x2945.**

Strategic Initiative:

2. Focusing on Student Success



Magic in the Classroom – Flex # 104

9:30am – 10:50am MC 243

Steve Hall

This workshop is an introduction to active learning and its potential for increasing student learning. Active learning refers to learning activities that engage students in the use of “higher-order” thinking skills. Practical examples will be shared and the basics of designing your own activities will be presented. See if it will work for you and your students.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*

Admissions & Records: Services provided to Students and Faculty – Flex# 202

9:30am – 10:50am MC 244

Clinton Slaughter

This workshop was ranked high as an area needed in the recent Faculty Flex Survey. Clinton, the Director of Admissions and Records (A & R) will provide an overview of the A & R operations and services as well as address the compliance aspect of Title 5. An opportunity for questions will be available.

Strategic Initiative:

2. *Focusing on Student Success*

What Computers (still) Cannot Do – Flex # 105

11am – 12:20pm MC 248

Ric Machuga

In 1950, Alan Turing predicted that in the year 2000 computers will be able to match human’s linguistic abilities. By the 70s and 80s Artificial Intelligence was said to be “just around the corner.” Yet, we are well into the new millennium and computers are nowhere near AI as defined by Turing’s famous test. With Watson’s (a computer) Jeopardy victory, the hype has begun anew. A recent cover of *Time* magazine proclaims—*2045: The Year man Becomes Immortal*—(i.e., humans will be able to download “themselves” onto a computer. Come hear why 2045 will also be a big bust.

Strategic Initiatives:

3. *Valuing a Culture of Learning*

**Butte-Glenn Community College District
Mission Statement**

Butte College provides quality education, services, and workforce training to students who aspire to become productive members of a diverse, sustainable, and global society. We prepare our students for life-long learning through the mastery of basic skills, the achievement of degrees and certificates, and the pursuit of career and transfer pathways.

Learning Styles: What They are & What They Mean for Teachers – Flex # 106

11am – 12:20pm MC 247

Jason Reisinger

This workshop will cover learning styles, the implications they have for students and their study strategies, and teachers and their teaching strategies. Come find out your learning style and how it may affect your teaching.

Strategic Initiatives:

2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*

Exploring Google Docs – Flex # 402

11am – 12:20pm TTC/CFE

David Welton

Google Docs offers powerful free tools for word processing, spreadsheets and presentation (similar to Word, Excel and PowerPoint). Documents are stored on Google servers and accessible to by any online computer. Google Docs fosters collaboration by allowing files to be simultaneously edited by multiple users.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
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ASK ME Project - Flex # 368Monday, August 22 to Tuesday, August 23

Carrie Grahlman



Help students find their way around campus during the first couple days of class. Sign up to work a one-hour shift at one of the three information stations:

- Business Education building
- Bus Stop
- Learning Resource Center

Earn flex credit and be entered to win one of two \$25 gift cards to Food Services for volunteering!

Contact Carrie at 893-7550; grahlmanca@butte.edu

Multi-Tasking: Myth or Reality?

Flex # 107

12:30pm – 1:50pm MC 248

Mark Hall

Despite what our students claim, a Stanford University study suggests that human thinking is actually ill-suited to media multitasking; we're not very good at doing too many things at once. And we're more accurate and more attentive when we choose to engage in things selectively, even just slowly. The Stanford experiments found that "heavy media multitaskers" were slower and



less accurate in tests of processing ability than "light media users" who were faster and more accurate at digesting information. The workshop will include a short video on multi-tasking research at MIT and Stanford.

Strategic Initiatives:

2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*

FYE: What is it about that first year of college? And what is Butte College doing about it? – Flex # 351

12:30pm – 1:50pm MC 244

Jo Anne Cripe

The first year of college is a challenge for every student. The potential difficulties faced by each individual vary according to level of preparation, socioeconomic status, life situation and numerous other factors, but the issue remains: *Far too many students do not persist in college after their first year.* It is clear that the degree of intentional support provided by their institution of higher learning can have a significant impact on whether or not first year students actually "make it" in college. So we asked the question: "What could a comprehensive, empowering, cost-effective First Year Experience program look like at Butte College?" Research into common components of successful First Year Experience programs consistently include a cornerstone *first-year course* designed to introduce students to the college experience and teach them foundational college and life success skills. The State Chancellor's office is affirming the value of Student Success courses, and exploring ways to integrate them across the system. Come find out what Butte College is doing to provide a meaningful "First Year Experience" for our students, including pivotal courses designed to empower first year students' retention, persistence and success.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*
4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*

AFLAC/Supplemental Insurance – Flex # 301

12:30pm – 1:50pm MC 243

Ryan Caldwell

An AFLAC agent will present the many services provided by AFLAC in planning for future health protection. He/she will have information on Specified Health Event Insurance, Hospital Protection, Cancer Indemnity, and much more.

Strategic Initiative:

3. *Valuing a Culture of Learning*

Pathways to Success: Mentor Information Session
Flex # 1500

2pm – 3:20pm MC 248

Angela Kraemer

Let us help you promote student success. Come and learn about our faculty/student community building project. Hear about the experiences of your colleagues who are mentors. All who are interested in mentoring will enjoy the helpful information available at this workshop. Refreshments will be served.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*

CalPASS – Flex # 352

2pm – 3:20pm MC 243

Les Jauron

This data tracking system enables faculty and staff to have access to a wide variety of data sets at the institution, discipline, and course level as well as the ability to track student outcomes from K-12 through the university. Participants in this workshop will learn how to use the CalPASS smart tool to customize data to meet their specific needs and will be provided with a password to use CalPASS.

Strategic Initiatives:

4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*
5. *Modeling Sustainability*

STRS/Retirement Information – Flex # 300

2pm – 3:20pm MC 247

Howard Ferguson, STRS Counselor

Learn the fundamentals of retirement at this workshop. Please RSVP to smithma@butte.edu

*Individual STRS appointments are also available:

Monday, August 15, 10am – 1pm, SAS 347.

Tuesday, August 16, 1pm – 4pm, SAS 347.

Wednesday, August 17, 9am – 1pm, SAS 374.

Thursday, August 18, 2pm – 5pm, SAS 347.

Friday, August 19, 9am – 12pm, SAS 347.

*Contact Rosemarie Newcomb at 530-225-0203 for an individual appointment. All appointments will be held on the third floor of the Students & Administrative Services (SAS) building. Call soon, appointments go quickly.

Strategic Initiative:

3. *Valuing a Culture of Learning*

Light refreshments will be provided for workshops on the 2nd floor of the Media Center. Enjoy!



BUTTE COLLEGE MAKE A DIFFERENCE DAY**SATURDAY, OCTOBER 22, 2011****Help Make a Difference in your community by volunteering for Make A Difference Day 2011!**

- Have your class or club adopt a project
- Inform your students how they can earn a unit of credit through IDST 94
- Assist in soliciting donations and materials

*Watch for more details to come!***Restrepo – One Platoon, One Valley, One Year**

Flex # 108

2pm – 3:20pm CHC 108

Thomas Masterson

“*Restrepo* is a feature-length documentary that chronicles the deployment of a platoon of U.S. soldiers in Afghanistan’s Korengal Valley. The movie focuses on a remote 15-man outpost, “Restrepo,” named after a platoon medic who was killed in action. It was considered one of the most dangerous postings in the U.S. military. This is an entirely experiential film: the cameras never leave the valley; there are no interviews with generals or diplomats. The only goal is to make viewers feel as if they have just been through a 90-minute deployment. This is war, full stop. The conclusions are up to you.” After a short break, members of the group will discuss the presentations.

Strategic Initiatives:

3. Valuing a Culture of Learning

Revolution in Cairo – Flex # 1093:30pm – 5pm CHC 108

Thomas Masterson

FRONTLINE dispatches teams to Cairo, going inside the youth movement that helped light the fire on the streets. We follow the April 6 Youth Movement, which two years ago began making a bold use of the Internet for their underground resistance--tactics that led to jail and torture for many of their leaders. Now, starting with the "Day of Rage," we witness those same leaders plot strategy and head into "Liberation Square" to try to bring down President Hosni Mubarak. Also in this hour, veteran Middle East correspondent Charles Sennott of GlobalPost lands in Cairo for FRONTLINE to take a hard look at Egypt's Muslim Brotherhood--the most well-organized and powerful of the country's opposition groups--as a new fight for power in Egypt begins to take shape.

Strategic Initiatives:

3. Valuing a Culture of Learning

Academic Senate Retreat – Flex # 254pm – 8pm Off Campus

President Kenneth Bearden

The Academic Senate will meet to prepare for the upcoming academic year, establish Senate goals and to orient the new senators.

Strategic Initiatives:

1. Inspiring Passion through Collaboration
3. Valuing a Culture of Learning

Flex Day 4**Tuesday, August 16****Faculty Department Meetings – Flex # 902**8am – 10:45am Various Locations

Chairs and coordinators will inform faculty of locations and times. These meeting times are held open for department meetings required of full-time faculty. Individual departments may choose alternate meeting times.

Strategic Initiatives:

3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture

Club Advisors’ Meeting and Luncheon – Flex # 200*Rescheduled to Mon. 8/15 See Page 5.***MSC Professional Development Activities****Every Month at the Managers Meeting****Opportunities to enhance job skills, expand campus knowledge, and increase productivity***Crisis Response/Disaster Preparedness, Conducting Effective Evaluations, Risk Management, Leadership Skills, and more***Making Teaching & Learning Fun Again**

Flex # 110

11am – 12:20pm MC 243

Christina Barber

This workshop will include a Students **FIRST** presentation:

First Day Exercises**Interactive teaching techniques****Results and effectiveness****Share and discuss****Teaching excellence and inspiration***Strategic Initiatives:*

1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning



The Israeli “New Historians” – Flex # 111
11am – 12:20pm MC 248

Jeff Crawford

Israeli historians over the last 20 or so years have challenged the traditional narrative of Israeli survival in the face of the Arab onslaught.... For more info go to the Wikipedia site for new historians to see basic arguments.

Strategic Initiatives:

3. Valuing a Culture of Learning

Is a Gluten Free Diet Right for You? Health Benefits of Vitamin D – Flex # 500

11am – 12:20pm MC 247

June Gnass

Come and find out why so many people have a sensitivity to gluten, symptoms of gluten sensitivity & celiac disease will be reviewed, as well as testing information along with benefits of gluten free eating and how to remove gluten from the diet. The importance of vitamin D will be reviewed with a review of the latest research.

Strategic Initiatives:

3. Valuing a Culture of Learning

Light refreshments will be provided for workshops on the 2nd floor of the Media Center. Enjoy!

Faculty/Staff Rights & Student Due Process – Flex # 201

12:30pm – 1:50pm MC 244

Al Renville

Student discipline problems are on the increase, and the number of student appeals and complaints have gone up dramatically. What you don't know about your rights and student due process can cause both you and the student unnecessary problems. Topics of discussion will include:

- What constitutes disruption?
- Can you suspend a student?
- How do you report an incident?
- What records do you need to keep?
- What key elements should be in your syllabus?

Strategic Initiative:

2. Focusing on Student Success

What is the Future (If Any) of Nuclear Energy? – Flex # 112

12:30pm – 1:50pm MC 243

Michael Panunto

Nuclear energy currently provides Americans one-fifth of their electrical energy needs. Most Americans appreciate its benefits, but are preoccupied with images of mushroom clouds and genetic mutations.

Catastrophes at Chernobyl and Fukushima merely complicate the problem. Nuclear power can provide abundant energy for the future, but will this only happen if Americans can accept a whole new approach to reactor design, utility regulation, waste disposal, and fuel reprocessing. This workshop will examine the costs and benefits of nuclear power with emphasis placed on new designs and new ways of handling waste and new approaches to preventing proliferation.

Strategic Initiatives:

3. Valuing a Culture of Learning

5. Modeling Sustainability

Learning Community Projects – Learn More!

Flex # 113

12:30pm – 1:50pm MC 248

Kelly Fredericks

Interested in learning communities? If you have not previously participated in a learning community, this workshop will provide general information about the program. If you are a veteran participant, this workshop is also for you because we have new projects! Come learn about the ButteCLIP inquiry project and book in common confluence links; plus, we will discuss innovative approaches to interdisciplinary learning.

Strategic Initiatives:

1. Inspiring Passion through Collaboration

3. Valuing a Culture of Learning

“Succeeding Together – 2012”

The five strategic initiatives provide the basis for our strategic direction. These initiatives were developed using the Appreciative Inquiry (AI) process in January 2007. The initiatives shape Butte College's strategic direction by serving as the lens through which our processes will be viewed. Professional Development has aligned August Flex Workshop offerings with the five strategic initiatives.

1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture
5. Modeling Sustainability



MetLife/Long Term Care

Flex # 302

12:30pm – 1:50pm MC 247

Mike Murphy, MetLife Resources Financial Services
What is Long-Term Care? Why should a Long-term Care policy be part of a retirement plan? These are a few of the questions that will be answered during this workshop covering the Butte College multi-life, Long-Term Care discount program.

*Strategic Initiatives:*3. *Valuing a Culture of Learning***Hot Off the Press: The Latest on the Budget and Legislation at the State Level**

Flex # 306

12:30pm – 1:50pm MC TBA

Jonathan Lightman FACCC Executive Director
Things change so quickly at the state level and staying informed is difficult. FACCC works our fellow Academic Senate leaders, state union leaders, and the Chancellor's Office to advocate for community colleges, our students, and faculty. Jonathan has his finger on the pulse of the legislation, the latest on the budget news, pension reform legislation and much more. Come get engaged and informed on the news from Sacramento.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*
4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*
5. *Modeling Sustainability*

Safe Zoning Training. Are you an LGBTQ Ally?

Flex # 353

1pm – 5pm MC 253

Aydin Kennedy

A faculty or staff ally is someone who is supportive of and educated about issues that affect lesbian, gay, bisexual, transgender, and queer or questioning students in the classroom. This Safe Zone training, modeled on the national Safe Zone program in schools, is meant to identify a network of concerned, empathetic, and knowledgeable LGBTQ allies at Butte College. Upon completion of the training, participants will be asked to post a Safe Zone placard in their office. (We have solutions for adjuncts with no permanent office, too!) Because we believe true allies must also have some training on LGBTQ issues, it isn't possible to get the placard without attending the training. Please join us!

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*

The Ancient Maya and December 21st, 2012

PART ONE – Flex # 114

2pm – 3:20pm LRC 109

Mike Findlay

A great deal of buzz has been circulating over the last few years regarding the assumed end of time (or great transformation) date of December 21st, 2012. Some writers, such as John Major Jenkins and others, claim that the ancient Maya isolated this date as cosmically significant—as either a catastrophic end of time or a great transition to a new golden age. These ideas, mostly from western traditions, are not new. This discussion will be organized for a general audience and will focus on the ideas of Theosophy, Karl Jung, recent “New Age” writers and others, in terms describing recurring appeals to ancient peoples to fill perceived spiritual gaps in our modern context. I will also mention actual Maya texts gleaned from monuments, ceramics, and books to test what the ancient Maya can and cannot tell us.

*Strategic Initiatives:*3. *Valuing a Culture of Learning***Employee Orientation**

Join Professional Development for the comprehensive orientation program that covers everything you need to know about Butte College departments and services. This four-part program is chalk-full of valuable information, even if you've been working here for a while! The District would like to see EVERY employee go through this orientation. Keep an eye on District Announcements for the schedule of half-day workshops.

Professional Development Programs

*IACs – Individual Activity Contracts
Partnerships*

Learning Groups

Learn more about these programs by referring to page 19 of this Flex Booklet.



Sustainability Curriculum: How to Painlessly Add Sustainability into your Classes – Flex # 115

2pm – 3:20pm MC 243

Cheryl Battles

Butte College is a national leader in sustainability in terms of our facilities, and we are striving to do the same in our curriculum. For those who want to incorporate sustainability (and systems thinking) into their courses but don't want to take on the huge amount of work that creating new curriculum requires, we've put together a bunch of resources. Join us to discuss where those resources are, how to access them, navigate through them, and to see how others have applied sustainability successfully to their courses. Readings, class activities, outside assignments and assignment arcs – as well as the possibility of learning communities and cross-disciplinary projects – will be reviewed in the service of seamless integration of sustainability.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
5. *Modeling Sustainability*

Light refreshments will be provided for workshops on the 2nd floor of the Media Center. Enjoy!

Microsoft Office Round Table – Flex # 404

2pm – 3:20pm, TTC/CFE

Kasey Crosby and Sandy Sloan

Have a question about Microsoft Word, Excel, PowerPoint, or Outlook, but don't know who to ask? Come to the Microsoft Office Round Table and bring those questions with you! We'll be hosting an open forum and let You run the show. What's new in 2010, how do I insert a table in Word, how do I create an equation in Excel, how do I insert sound in PowerPoint? The possibilities are endless!

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*
4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*
5. *Modeling Sustainability*



Community College Survey of Student Engagement (CSSE) – Flex # 354

2pm – 3:20pm MC 244

Les Jauron

In Spring 2011 Butte College administered the CCSSE for the second time. Participants in this workshop will discuss the 2011 Butte College CCSSE results and their possible implications.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*



3. *Valuing a Culture of Learning*

4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*

5. *Modeling Sustainability*

VALIC 403B & 457 – Flex # 303

2pm – 3:20pm, MC 248

Financial Advisor, Bruce Thomas with Valic, will be on campus to present information on 403(b) and 457 plans. He has set aside plenty of time for your questions and answers after the presentation. Valic has more than a century of experience helping Americans plan for and enjoy a secure retirement. We provide real solutions for real lives by consistently offering products and services that are innovative, simple to understand and easy to use.

Strategic Initiatives:

3. *Valuing a Culture of Learning*

Peer Evaluator Training: Newly Tenured – Plan to Attend

Flex # 304

2pm – 4pm MC 247

Kam Bull, David Danielson, & Jan McKissick Evaluator training is mandated by faculty contract once a full-time faculty member reaches tenure. The training session must take place before a newly-tenured instructor serves on an evaluation team for a colleague, and the workshop also serves as a good review of the evaluation process for any instructor or administrator.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*

Campus Location Key

AHPS	Allied Health Public Svcs.
ARTS	Arts Building
CAS	Center for Academic Success
CC	Campus Center
CFE	Center for Excellence (LB 210)
CHC	Chico Center
GYM	Gymnasium
LB	Library
LRC	Learning Resource Center
MC	Media Center
SSA	Swing Space A
TTC	Technology Training Center (LB 216) in the Center for Excellence



Butte College's 6th Annual Sustainability Conference

Spring 2012

Watch for more details!

Butte College is the national leader in sustainability in Community Colleges www.butte.edu/sustainability



New Curriculum Members – Flex # 903.1

1pm – 2pm LB 106

Boyd Trolinger – Curriculum Chair

An Opportunity for new Curriculum Committee Members to receive orientation.

*Strategic Initiatives:*3. *Valuing a Culture of Learning*4. *Enhancing an Innovative, Flexible, Responsive and Accountable Culture***CurricUNET Training for All – Flex # 903.2**

2pm – 3pm LB 106

Boyd Trolinger – Curriculum Chair

This is an opportunity for all faculty members to attend and receive updated CurricUNET training.

*Strategic Initiatives:*3. *Valuing a Culture of Learning*4. *Enhancing an Innovative, Flexible, Responsive and Accountable Culture***Curriculum Committee Retreat – Flex # 903**

3pm – 5pm LB 105

Boyd Trolinger – Curriculum Chair

The Curriculum Committee will meet and review the goals for the upcoming year.

*Strategic Initiatives:*3. *Valuing a Culture of Learning*4. *Enhancing an Innovative, Flexible, Responsive and Accountable Culture***Chemical Hygiene Basics: An Introduction to Safety Regulations and Safe Chemical Handling Practices in the Educational Laboratory – Flex# 308**

6pm – 9pm PS 131

Tony Wren

This introductory course is required for all who use chemicals in instructional laboratory settings (science instructors and support personnel). If you have not attended a Butte College Chemical Hygiene Basics course before, and work in an instructional laboratory, this class is for you.

*Strategic Initiative:*1. *Inspiring Passion through Collaboration*

Light refreshments will be provided for workshops on the 2nd floor of the Media Center. Enjoy!

Faculty Flex Committee:

Shirleigh Brannon
 Kasey Crosby
 Molly Emmons
 Steve Hall
 April Hennessy
 Ric Machuga
 Alex O'Neil
 Carrie Roberson
 Carol Stanley-Hall (Chair)
 Brenda Stagner
 Christine Trolinger
 Shaaron Vogel



Thank you to the above individuals for all their efforts in developing the August Flex Workshops

Butte-Glenn Community College District
Mission Statement

Butte College provides quality education, services, and workforce training to students who aspire to become productive members of a diverse, sustainable, and global society. We prepare our students for life-long learning through the mastery of basic skills, the achievement of degrees and certificates, and the pursuit of career and transfer pathways.

Professional Development Programs
IACs – Individual Activity Contracts
Partnerships
Learning Groups

Learn more about these programs by referring to page 19 of this Flex Booklet.



Butte College
Fall 2011
Grape Harvest
 Pick grapes, meet new friends, have fun!

Flex #364
 Dates & times TBA



Wednesday, August 17

Institute Day

- Full-time Faculty are required to attend Institute Day 2pm to 8pm.
- Associate Faculty are invited and encouraged to attend the President's Introduction at 2pm ARTS 160.
- Additional Associate Faculty workshops are available this day.

Book in Common, "Zeitoun" – Flex # 125

12pm – 1:30pm MC 243

Suzanne Gripenstraw

Zeitoun is a nonfiction book written by Dave Eggers and published by McSweeney's in 2009. It tells the story of Abdulrahman Zeitoun, the Syrian-American owner of a painting and contracting company in New Orleans who chose to ride out Hurricane Katrina in his Uptown home. After the storm he traveled the flooded city in a secondhand canoe rescuing neighbors, caring for abandoned pets and distributing fresh water.

Strategic Initiatives:

3. Valuing a Culture of Learning

12:30 – 1:30pm

*Special Dessert Reception – ARTS Theatre Lobby
Desserts with Dr. Kim Perry*

President's Introduction & Vice President's Updates

Flex # 10

2pm – 3pm ARTS 160

Institute Breakouts 3:15pm – 4:45pm ARTS building

- #10.1 Gameful Approaches to Teaching**
ARTS 130 Boyd Trolinger, Christie Trolinger & Suzanne Wakim
Space in this workshop is limited.
Please RSVP to Magian Smith at x2854; smithma@butte.edu.
- #10.2 AA Transfer Degrees, Transfer Model Curriculum, and What It All Means**
ARTS 234 Susan Carey & Stacey Bartlett
- #10.3 Great Ideas for Teaching Students – GIFTS**
ARTS 246 Laura Rapozo-Davis
- #10.4 Student Success Projects: How the Basic Skills Initiative and Title III Grant Are Supporting Students Campus-wide**
ARTS 124 Miya Squires & Samia Yaquob
- #10.5 Bridging the General Education Gap for Career & Technical Education**
ARTS 232 Lyman Hagen, Tip Wilmarth & Kenneth Bearden

5pm – 5:40pm

#20 – All Faculty Meeting – Campus Center

5:50 – 6:25pm

Dinner in ARTS, LRC, AHPS

6:30 – 8pm

904 – Department Meetings

Locations for department meetings will be provided at the All Faculty Meeting.

Associate Faculty Workshops on Institute Day

Take a Tour and Identify Campus Resources for Students and Faculty –

Flex # 363

9am – 10:50am, CFE

Wendy Brown

Butte College has amazing resources to help both you and your students. Learn what and who is where. You'll learn where to get a free TB test; where a student can get a tutor; how to put books on reserve; and where to acquire book loans, résumé training and transfer information. Join Wendy Brown for a campus tour to address your questions-and those your students are likely to have!

Strategic Initiative:

3. Valuing a Culture of Learning

Associate Faculty Orientation (Repeat)

Flex # 7.1 11am - 1:30pm MC 244

Gail Peters & Penny Lillie

This session is developed primarily for new associate faculty. Don't miss a wonderful opportunity to gain critical information that can decrease new instructor stress! Your faculty colleagues will answer questions about your first semester at Butte College and provide information about record keeping, rosters, grades, and so on.

Strategic Initiatives:

1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Part-time Faculty Association Meeting

Flex # 17 3:15pm – 4:45pm CFE

Stacey Burks – PFA President

Join Associate Faculty Association President Stacey Burks and get an update on all the PFA issues as well as the work being done through the Senate, the Participatory Governance Committee and Professional Development.

Strategic Initiative:

1. Inspiring Passion through Collaboration
3. Valuing a Culture of Learning



Flex Day 5
Thursday, August 18

Academic Senate Forum – Flex # 900
 9:30am – 12pm AHPS 118 A&B

Kenneth Bearden, Academic Senate President
 The Senate will keep you informed about critical academic and professional issues. Emeritus Faculty will be honored. Plan to attend!

Strategic Initiative:

1. *Inspiring Passion through Collaboration*



BCEA (Butte College Education Association/Full-time Faculty Union) Luncheon - Flex # 901
 12pm – 1:50pm AHPS 118 A&B

Mario Vela – BCEA President
 Faculty are invited to a luncheon with BCEA representatives. At the lunch, union leaders will give an update on “what’s new.”

Strategic Initiative:

1. *Inspiring Passion through Collaboration*

Will We Be Wisconsin? Budget, Pension and Union Issues Statewide and National – Flex # 901.1

2pm – 2:50pm AHPS 118

Jan McKissick, Shaaron Vogel, Dorinda Salvo and Alan Frey.

Now is not the time to sit back and not participate!! Unions are under siege in many states. Wisconsin and Florida have passed laws that effect unions of all types not just teachers (police, nurses, state organizations etc). What is happening in California? There are several bills that can affect our pensions/benefits and there are some in the legislature in the same mind frame as Wisconsin . We need to know what is happening and how the budget is impacting our colleges, students and unions. If unions lose their rights to negotiate we would lose our tenure and hiring process, evaluation process, grievance process, ability to decide the calendar, the 20 school average for wage and much more. Learn how the Academic Senate and BCEA (Butte College Education Association/Full-time Faculty Union) work together to ensure the role of faculty on our campus and protect us.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*

So You Think You Know Your DSPS Student?

Flex # 203

2pm – 2:50pm SAS 237

Carol Oba-Winslow

Trouble remembering what you’ve just read? Accident or illness that has changed your life? Trouble in one class while doing well in others? Often the last student finished taking a test? Do any of the students in your classes exhibit any of the above? This is an overview about Disabled Student Programs and Services (DSPS). Find out how a student qualifies for services, reasonable classroom accommodations and how they’re implemented.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*

Student Issues/Disruptive Behavior

What to Do and Who to Call! – Flex # 204

3pm – 4:30pm AHPS 123

Sgt. Doug Sloan, Butte College Police

Maureen Hernandez, Butte College MFT Mental Health Specialist.

We have been seeing a marked increase in the number of students who act out in the classroom setting or are exhibiting mental health issues. This training is designed to inform Faculty on what to do, who to call and most importantly when to call for assistance with disruptive students. Early intervention is the key: It is vital that College Police and Student Services are notified of behavioral issues in the classroom.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*
4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*

Diversity Committee Meeting – Flex # 350

3pm – 4:30pm AHPS 113

Ayse Taskiran

The mission of the Butte College Diversity Committee is to promote and foster a diverse, inclusive, and safe community. This meeting is open to all who are passionate about diversity issues and would like make a change on campus and the community.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*
4. *Enhancing an Innovative, Flexible, Responsive and Accountable Culture*



Flex Day 6
Friday, August 19

Progressive Pilates – Flex # 501

8am – 9:20am GYM 113

Dtim Chiraporn

An invitation to an hour and 30 minutes of Progressive Pilates workout utilizing mat and small tools such as stability balls, foam rollers, hand weights and resistance bands to energize, revive, stretch and strengthening your body muscles and mind - a unique opportunity not to be missed to discover the power within you!

Strategic Initiatives:

3. *Valuing a Culture of Learning*

Fitness Center Open House -

Flex # 506

9:30am – 10:50am GYM 117

Jim Lauer

Faculty and Staff are invited and encouraged to work-out in the Fitness Center/Health Club on Campus. All you need to do is sign a liability waiver. Drop-in and check it out as you plan your work-out schedule for the semester!

Strategic Initiative:

1. *Inspiring Passion through Collaboration*



Female Body Modification Practices – Flex # 502

9:30am – 10:50am MC 244

Jeanne Thatcher

Content: An examination of female body modification practices worldwide, including historical perspectives, methods, health and psychological impacts, social pressure, female participation. From female circumcision to cosmetic surgery and starving to be thin, many of these practices can have devastating consequences. The constant efforts and preoccupation of millions of women, worldwide, to conform to body altering techniques and practices become obsessions, the worst consequences of which effect a nation's children.

Questions will be asked regarding why women, particularly, subject themselves to such practices and why cultures demand such sacrifices. Further questions include - What is wrong with women's bodies in the first place that require them to change their bodies in order to be accepted in society, and what can be done about the problem?

Strategic Initiatives:

3. *Valuing a Culture of Learning*

The Ancient Maya and December 21st, 2012

PART TWO – Flex # 117

9:30am – 10:50am LRC 109

Mike Findlay

This discussion is a follow up to part one of the Maya enigma (given earlier in the week). I will focus on the more technical aspects of Maya texts as a way of testing the claims of New Age writers associated with the end of time/great transition scenarios. This discussion will involve some understanding of the Maya 'Long Count' calendar, Maya writing, and archaeo-astronomy. I certainly don't expect folks to be experts, but some familiarity with these areas of inquiry will enhance the discussion.

Strategic Initiatives:

3. *Valuing a Culture of Learning*

Faculty Blackboard Demos – Flex # 405

9:30am – 10:50am TTC/CFE

John Blachley

This workshop is for faculty and Blackboard staff to help other faculty tweak their courses. Faculty who have developed their courses under the new Blackboard will give demonstrations on specific items such as "Gradebook" and "Safe Assignment".

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*

2. *Focusing on Student Success*

3. *Valuing a Culture of Learning*

4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*

5. *Modeling Sustainability*

Helping Students to Acquire Research Skills

Flex # 116

9:30am – 10:50am MC 243

Louise Lee and Jennifer Vinsky

Are you tired of your students' low quality research papers? Most students have no research skills when they come to college. As an instructor, you are in the best position to help your students acquire research skills – a critical skill for college success and lifelong learning. In this workshop, we will discuss creating effective research-based assignments; show you the newly developed bibliographic instruction video clips and Research Paper Learning Module that you can use in your class or embed them in Blackboard; and present useful resources and tools for building research skills.

Strategic Initiatives:

2. *Focusing on Student Success*

3. *Valuing a Culture of Learning*

Classified Professional Development Week

Coming to a classroom near you! Spring 2012

Spring workshops for Classified Employees

Watch District Announcements in January for topics, dates, times and locations!



Parliamentary Debate Seminar – Flex # 119

9:30am – 10:50am LRC 137

Stephen Ban - **CANCELLED**

Parliamentary debate is loosely based on the British model of parliament, with a bit of US-American academic debate style (such as the specific “flowing” of arguments) thrown in. This 90-minute seminar will provide perspective in the following areas:

- Format of Parliamentary debate.
- Roles of each debater including specific terminology.
- Instruction on how to “flow” a debate
- Guidelines for judging, evaluating arguments and providing feedback.

Strategic Initiatives:

2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*

Learning and the Brain – Flex # 118

9:30am – 10:50am MC 247

Monica Brown

Recent brain research in the fields of neuroscience, psychology, and education has given validity to the idea that learner-centered instruction enables students to retain and recall information at a much better rate than traditional approaches to teaching. In this workshop, you will review key findings in the field of educational neuroscience, you will explore a variety of “neuromyths” and their relevance to teaching, and you will develop a promising list of teaching strategies and activities that will promote student learning in your classroom.

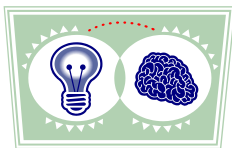
Strategic Initiatives:

2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*

Brain-Friendly Instruction – Flex # 120

11am – 12:20pm MC 247

Kathleen Turner



When it comes to student engagement in the classroom, education is not a spectator sport! In this workshop, you will learn specific research-based principles

for brain-friendly instruction that facilitate student learning. You will experience structures and strategies that will enable you to better engage the brains in your classroom—both your students’ and your own!

Strategic Initiatives:

2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*

Use of Data Available to Support Faculty

Flex # 406

11am – 12:20pm MC 248

Les Jauron

This workshop will describe the data that is available to support faculty and participants will discuss ways this data can be used to generate dialogue to improve institutional effectiveness as well as future data collection needs.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*
2. *Focusing on Student Success*
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5. *Modeling Sustainability*

**Butte’s Virtual Library: We Never Close! Flex # 121**

11am – 12:20pm, LB 206

Morgan Brynnan

Did you know that most of the same services offered in person at the

Library are also available online any time of the day or night? Did you know that 99% of our newspapers, journals and magazines are available online? Or that 31% of our books are available to read online? Learn about 24/7 Live Chat Reference Services, scheduling a research instruction session tailored to your class, requesting books or articles not held by the library, online tutorials, types of databases available, search tips, Google Scholar’s partnership with Butte and much more.

Strategic Initiatives:

2. *Focusing on Student Success*
3. *Valuing a Culture of Learning*
4. *Enhancing an Innovative, Flexible, Responsive and Accountable Culture*
5. *Modeling Sustainability*

VALIC 403B & 457 – Flex # 303.1

11am – 12:20pm, MC 243

Financial Advisor, Bruce Thomas with Valic, will be on campus to present information on 403(b) and 457 plans. He has set aside plenty of time for your questions and answers after the presentation. Valic has more than a century of experience helping Americans plan for and enjoy a secure retirement. We provide real solutions for real lives by consistently offering products and services that are innovative, simple to understand and easy to use.

Strategic Initiatives:

3. *Valuing a Culture of Learning*



African American Mill Workers of Quincy

Flex # 122

11am – 12:20pm MC 244

Jeff Crawford

The African American mill Workers of the Quincy Lumber Company 1926-55

1. Great Migration history - millions of African Americans leave the South for better opportunities (1914 to 1950s). Overwhelmingly these histories focus on major industrial cities of the North and Midwest. Fewer concern western cities like L.A., the Bay Area, and Seattle. Nearly nothing exists on small western towns that were part of the Great Migration (except my history...)

2. Small town race relations are different from big cities: shared spaces - jobs, schools, stores, etc.... In Quincy shared community space bred familiarity AND good paying jobs during the Great Depression combined for a rather positive evolution of a multi-racial community.

Strategic Initiatives:

3. *Valuing a Culture of Learning*

Professional Development Wrap-up Luncheon

Flex # 702

12:30pm – 1:30pm, CFE

Please join your Professional Development Leadership Team: Carol Stanley-Hall, Ruth Ann Hansen, Jack Lemley, David Danielson, and Magian Smith to wrap up the August 2011 Flex Week. This truly is a “Free” lunch and you are invited.

Strategic Initiative:

1. *Inspiring Passion through Collaboration*



Student Professionalism – Flex # 123

1:30pm – 2:50pm MC 247

Teresa Ward

Are your students arriving late to class? Texting under their desks? Using inappropriate language? Unable to disconnect from social networking long enough to do their homework? You are not alone. Across the country, instructors are noticing the same phenomenon. These ideas can be adapted for use in many learning situations in which instructors would like to positively influence student behavior. Focusing on encouraging professionalism (a positive) rather than discouraging annoying behaviors (a negative), instructors help students shift their behaviors in a positive direction.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*

2. *Focusing on Student Success*

3. *Valuing a Culture of Learning*

4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*

Facility Use Requests – Flex # 304

1:30pm – 2:50pm MC 243

Christie Lee

If you're planning an event on campus, this workshop will introduce the facility use request process to help identify what forms you need to complete and who you will need to connect with. This workshop will also go over the requirements needed on a facility use application.

Strategic Initiatives:

4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*

Lockdown and Evacuation: What to Expect, What is Expected of You – Flex # 205

1:30pm – 2:50pm CFE

Casey Carlson, Butte College Chief of Police

If you hear “Lockdown, Lockdown, Lockdown,” what do you do? What is your role in an emergency? In an emergency, your students will be looking to you for guidance. This workshop will familiarize you with Butte College’s lockdown and evacuation procedures as well as prepare you for what may occur during and after a lockdown or evacuation. Workshop outcomes:

- 1) Gain familiarization with policy and procedures.
- 2) Gain knowledge of why we do what we do in an emergency.
- 3) Increase campus safety by preparing Faculty to deal with an emergency on campus.

Strategic Initiatives:

1. *Inspiring Passion through Collaboration*

3. *Valuing a Culture of Learning*

4. *Enhancing an Innovative, Flexible, Responsive, and Accountable Culture*

Professional Development Steering Committee:

David Danielson	Deverie Jarret
Carrie Grahlman	Ruth Ann Hansen
April Hennessy	Tamsen Herrick
Les Jauron	Jack Lemley
Bambi Mayfield	Kenneth Meier
Gail Peters	Stephanie Farnham
Magian Smith	Miya Squires
Carol Stanley-Hall	Claudia Trujillo
Norma Talley	Tip Wilmarth

Flex Booklet Designed by:

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Professional Development

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Faculty Flex Calendar Basics

Fall 2011

The August 2011 Flex Workshops “Calendar at A Glance” was distributed to all employees May 2011. The Flex Booklet, which includes workshop descriptions and professional development program information, is available on-line in two locations.

- Butte College Home page
Departments/Programs/Services
Professional Development
- MyBC
Groups and Committees
Professional Development – Faculty

The purpose of the college’s Flexible Calendar

The Community College Flexible Calendar Program allows a college to use up to 15 classroom days (out of the mandated 175) for faculty participation in developmental activities related to “staff, student and instructional improvement” (Title 5, section 55720). The Flexible Calendar Program is a component of the college’s overall Professional Development overall program for faculty and staff.

Butte’s 11 Flex Days

Butte College has agreed to take eleven days of the state-mandated 175 instructional days, as Flexible Calendar Days. Six (6) in fall and five (5) in the spring. The state average for flexible calendar days is six. Butte College:

- 164 instructional days + 11 days flex = 175 Days.
- 6 hours = 1 Flex day - Determined by the Board
- 11 X 6 = 66 hour Flex Obligation

Institute Days (2) and Flex days (11)

Two days, Institute Day Fall & Spring, bring the total to the 177 day Butte College faculty contract. Full -time faculty have a contractual obligation to attend Institute Day.

Flex Calendar Record Keeping

Sign-in on Flex Workshop Attendance Forms

The college is required to accurately track and account for those flex hours for which we are paid in lieu of instructional time.

Full-time Faculty: Full-time faculty’s hours are tracked and recorded by the Professional Development Office. Sixty-six hours (66) for the academic year. Your name and signature on the workshop attendance sheets, verifies your participation.

A summary of individual full-time faculty Flex hours will be mailed inner campus several times each semester. Please make corrections and updates at that time and return to the Professional Development Office.

At the end of the academic year, a report of all full-time faculty flex hours is submitted to the Vice President for Learning and Economic Development.

Associate Faculty: Associate faculty’s flex opportunity/obligation is determined by each semester’s instructional contract. The Mandatory Meeting and Flex Payment Form, accessible on line, <http://www.butte.edu/prodev/forms/> is used to report your flex activities. This form is signed off by your department chair/coordinator and routed to payroll for flex payment. Remember, you can only be paid for the number of flex hours indicated on your contract. It is allowable to complete fall 2011 flex hours during the spring semester 2012 if you are contracted for that semester as well. However, it is not allowable to carry over flex hours between academic years.

Professional Development Flex Opportunities

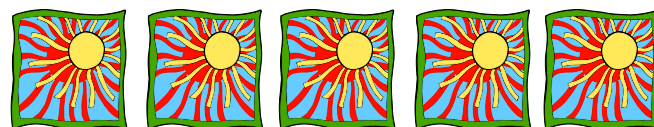
To fulfill the flex obligation, faculty may use a combination of activities such as:

- August/January Flex Week Workshops
- Semester Flex Workshop
- Partnerships
- Travel & Conference
- Learning Group Activities
- Department Planned Projects and Activities
- Individual Activity Contracts.
- Academic Course Work
- Other workshops as planned by the flex committee.

Forms, applications and additional information for these programs are available on-line at the Professional Development web site. <http://www.butte.edu/prodev/> Forms and applications.

-August/January Flex Workshops Pre-approved

Flex credit activities described in the August 2011 Flex Booklet, all have assigned flex numbers. These workshops have all been reviewed by the Faculty Flex Committee to ensure compliance with the Title 5 Flex Calendar Program Guidelines. The Professional Development Office will keep records of attendance at these flex workshops.



-Individual Activity Contracts (IAC)

Pre-approval required:

Full-time Faculty – Deans & Directors

Up to 50% of Flex Obligation

Associate Faculty – Chairs & Coordinators

Up to 75% of Flex Opportunity

Flexibility and choice in determining what is best for your own professional development and growth is supported and encouraged. Faculty may choose to do individual projects for a portion of the overall flex obligation. However, Title 5 language and Butte College Policy do not allow an IAC's to fulfill 100% of your flex obligation. For full-time faculty, up to 50% of your obligation may be in the form of IACs. (Deans & Directors may make exceptions up to 75%). For associate faculty, up to 75% of the flex opportunity is allowable in the form of an IAC. Completed IACs are to be submitted to the Professional Development Office (CFE/LB) within 10 day of completion.

Guidelines are included on the Individual Activity Contract (IAC) form. If you are not sure your project qualifies under the guidelines, full-time faculty - ask your dean/director; associate faculty – ask your chair/coordinator or call the Professional Development coordinator before you begin on your IAC.

-The Partnership Program

Partnerships offer faculty the opportunity to share ideas on classroom teaching, to improve skills, enhance knowledge, explore issues, and increase collegiality.

Faculty may participate in any number of partnerships per academic year, but not with the same individual. The partnership program allows faculty to receive from a minimum of three up to ten hours Flex credit per partnership.

Associate faculty have an opportunity once each semester to earn a stipend for a partnership.

Step One - Form the Partnership

“Forming the Partnership” establishes the partnership for each person. Each partner needs to complete this form. Deliver to the Professional Development office at the beginning of the partnership.

Step Two - Track the Partnership

“Tracking the Partnership”, keeps an ongoing record of the meeting dates, time spent, and the content and value of the discussions. Each partner needs to complete and sign this form. Deliver this completed and signed form to the Professional Development office at the end of the partnership.

-Learning Group Program

- Four to twelve faculty (full and/or associate) may form a learning group.
- Pre-approval by the Faculty Professional Development Coordinator.

Learning groups offer faculty the opportunity to collaboratively pursue an activity that leads to the improvement of the institution. The activity should lead to one or more of the following: 1) staff improvement 2) student improvement and/or 3) instructional improvement.

Faculty may participate in two leaning groups per academic year. The program allows the faculty participants to determine the number of flex hours required for the group's activity (up to 49.5 hours per year). These hours will be earned through reading, group discussion, and other activities the group may determine are worthwhile.

Step 1: Form the Learning Group

This step names the group members and establishes the texts or materials needed for the group's activities. Initially, a Members and Project Plan Form (check Pro Dev web site for forms) must be completed and submitted to the Professional Development Faculty Coordinator for approval. At the completion of the group's activities, each member must fill out an individual participation form.

Step 2: Track the Learning Group

The second step tracks the learning group throughout its duration. This step provides an accounting to the Chancellor's Office for flex hours. Those hours will be awarded at the close of the group's activities.

The learning groups are expected to meet together at the same time to fulfill the requirements of the program. The number and duration of the discussion sessions will be set by the group. A record of these meetings must be kept by each group member. Each group member will submit the “Tracking the Learning Group Form” to Professional Development at the conclusion of the group.

Flex FAQs

Is Institute Day mandatory?

Institute Day, beginning at 2:00 p.m. is mandated by the District for full-time teaching faculty. Institute Day participation does not count toward the 66 hour flex obligation for full-time faculty. Associate faculty are invited and encouraged to attend the President's Address and the Institute Day Presentation held in ARTS 160 (Black Box Theatre). Associate faculty will receive flex credit for their attendance.



What is my Professional development obligation?

The full-time faculty obligation is 66 hours for this academic year, July 1 to June 30. If you are teaching an overload class, you will have an additional Flex opportunity. Associate faculty Flex hours are based on load and determined by the Office for Student Learning and Economic Development.

What if I have reassigned time?

Flex hour requirements are reduced for full-time teaching faculty who have reassigned time outside of the classroom. For example: a coordinator with 25% reassigned time is responsible for 75% of the Flex hours (50 hours of Flex); a chair with 50% reassigned time would need to complete 33 Flex hours.

When can I fulfill my Flex Calendar obligation?

The Flex calendar year runs from July 1 through June 30. You may not participate (count hours for flex) at times you are scheduled to teach or hold office hours. Other than those two restrictions, you may participate in Flex activities, workshops, and individual activity contracts at any time during the day or evening.

Are Flex Calendar hours required of all employees?

Classified employees, non-classroom faculty members, and members of the management unit have no Flex calendar requirements. However, all are welcomed and encouraged to attend workshops.

Do mandatory State and insurance carrier workshops count towards Flex hours?

Yes. Professional Development and Human Resources work together to coordinate the schedule of mandatory workshops required by the State of California, BC Board Policy, and our insurance carrier. These mandatory workshops are eligible for Flex credit hours.

How do I learn about activities for Flex?

The schedule of workshops "Calendar at a Glance" will be provided in hard copy to all employees. In an effort to be sustainable, the Flex Booklet with workshops descriptions and Professional Development program information, will be available on-line at two web sites

- MyBC at the Professional Development - Faculty site under Groups & Committees
- Butte College Home page Professional Development - under the drop down menu for Departments/Programs/Services

What if I plan to do an activity that's not scheduled? Can I create my own project?

If you are planning to do an individual activity, details for this contract—which require pre-approval—are clarified on page 16 of this Flex Calendar Basic document.

Who can offer workshop?

Professional Development welcomes new ideas for workshops and encourages faculty and staff to share their expertise. Contact, Carol Stanley Hall, the Faculty Professional Development Coordinator 895-2543 or email stanleyhallca@butte.edu.

Can Flex hours carry over from one academic year to the next?

No. Neither full nor associate faculty may carry over flex hours from one academic year to the next.

Associate faculty may carry over flex hours from fall to spring as well as apply spring hours back to the fall if needed.

Are department meetings eligible for Flex credit?

Full-time faculty are required to participate in day-to-day management of their department. Regularly scheduled department meetings, usually monthly, are not appropriate for Flex credit. Meetings above and beyond the norm (some departments hold weekly meetings) may be accepted for Flex. These "above and beyond" hours are approved in advance with the professional development faculty coordinator and then recorded by chairs/coordinators.

Besides Institute Days, which scheduled Flex activities are required for full-time faculty?

Department meetings, held on the last Tuesday before the beginning of instruction, are considered required for full-time faculty. Some departments schedule their meetings at other times.

How are all these decisions made?

California Code of Regulations Title 5, specifies criteria to participate in the Flexible Calendar Program. Actual number of flex days and the specific days are negotiated by the BCEA and the Board of Trustees. Faculty policies for Professional Development have been recommended by the Faculty Flex Committee and approved by the Academic Senate and supported by the administration.

Do You Have Ideas?

Contact Carol Stanley-Hall at the Professional Development office with your suggestions and ideas for Fall 2011 workshops. Carol can be reached at the Professional Development office or E-mail her at stanleyhallca@butte.edu.

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